

## MINUTES

A special meeting of the City Council of the City of Pinehurst was held on August 4, 2025, at 6:00pm at Pinehurst City Hall Council Room. The following council members were present: Mayor Sarah McClendon, Cynthia Adams, J. Michael Shahan, Greg Willis, Joey Vance and Troy Pierce. Mayor Sarah McClendon called the meeting to order and established a quorum. Cynthia Adams gave the invocation followed by the reciting of the United States and Texas Pledges of Allegiance. The following business was transacted.

On consideration of approving Employee Health, Dental, and Life Insurance plans for the fiscal year 2024-2025, Liz McKee of TK Health Insurance presented the renewals. Mrs. McKee stated that the renewal of Health Insurance with TML did not increase and the rates will be the same. Mrs. McKee stated that the Dental and Life Insurance plans went up \$6.58. She stated that this is a very good renewal rate and if she would have went out for bids it would have been much higher. On a motion made by Councilman Joey Vance and seconded by Mayor Pro-Tem J. Michael Shahan, council members unanimously voted to remain with all the current insurance carriers.

On the City Administrators report Mr. Stroud reported that all police officers must have 40 hours of training and year and he is wanting all offices to do the same. He also stated that the city is now accepting application for the water/sewer department. Mr. Stroud reported that change orders have been signed for Grants E198 and E199 and the E – Grant for the body cameras have been approved and waiting on funding. Mr. Stroud stated that the trailer that has been moved in without permission will be moved on August 12, 2025. He also stated that some of the vehicles on the corner of Sparrow and 40<sup>th</sup> have been moved but will continue to monitor the situation. Mr. Stroud stated that the new Code Enforcement, Adam Good, has recently been to the basic code enforcement school in Waco, Texas. He also stated that Mr. Good will start classes for City Inspections (TDLR classes) for electrical, Plumbing and building codes.

Regarding the presentation of 2025 Property Tax Documents as received from the Orange County Tax Assessor-Collector (OCTAC) and required by Property Tax Code Section 25.04, Mrs. Andreu reviewed the Certified Totals for 2025, the 2025 Tax Rate Calculation Worksheets from the OCTAC, and the 2025 Tax Rate Calculation Worksheets as calculated by City Secretary, Michele Andreu. Presiding Councilman Joey Vance acknowledged that the 2025 Property Tax Documents were received and reviewed by the members of the Pinehurst City Council.

Regarding the presentation of the Proposed Budget for fiscal year 2025-2026, Ms. Andreu reviewed the proposed budget with council members. She pointed out highlights and increases/decreases in each department's total budget. She gave the reasons for the increases/decreases. She noted that the total proposed budget, excluding grants, was \$3.84 million. She stated the current budget total was about \$3.68 million. Mrs. Andreu reviewed the city's debt payments due in FY2025-2026 and sources of income that would be used to pay the debt. Upon taking a record vote, the following council members voted to consider the proposed budget as presented:

Councilwoman Cynthia Adams, Mayor Pro-Tem J. Michael Shahan, Councilman Joey Vance, Councilman Troy Pierce, Councilman Greg Willis.

On consideration of proposing to adopt a total tax rate of \$0.695461 for the 2025 tax year, City Secretary Michele Andreu advised that she put this agenda item after the budget review so that council members would know that it takes this tax rate to accomplish all the city's goals for the year and to balance the FY 25-26 budget. Councilman Troy Pierce made the following motion:

"I move that the PROPOSED property tax rate be increase by considering the adoption of a tax rate of \$0.695461, which is effectively a 3.66 percent increase in the tax rate."

Councilwoman Cynthia Adams seconded the motion and council members unanimously voted to approve the proposal to adopt a total tax rate of \$0.695461 for the 2025 tax year.

On consideration of setting dates for required public hearings, Mrs. Andreu stated that the Council must wait at least 30 days from this meeting before they could vote to approve the budget. She stated that the budget must be adopted before the tax rate. Consequently, she recommended having both hearings and adopting the budget and the property tax rate at the regular scheduled meeting on September 9, 2025. Councilman Joey Vance made a motion to set the date for the Proposed Budget Public Hearing and the vote to adopt the FY 2025-2026 budget on September 9, 2025. Councilman Troy Pierce seconded the motion and the motion unanimously passed. Councilwoman Cynthia Adams made a motion to set the date for the Proposed Tax Rate Public Hearing and the vote to adopt the 2025 Property Tax Rate on September 9, 2025. Councilman J. Michael Shahan seconded the motion and the motion unanimously passed.

There were no announcements, comments, or requests from Council.

There being no further business to transact, Councilman Greg Willis made a motion to adjourn. Councilman Troy Pierce seconded the motion and the motion unanimously passed. Mayor Sarah McClendon adjourned the meeting at 6:48 p.m.

  
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City Secretary

  
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Mayor