



The City of Pinehurst is currently accepting applications for the position of Human Resources / Special Projects Director. The Human Resources/ Special Projects Director will serve in a key leadership role that will be responsible for overseeing all HR functions—including recruitment, employee relations, training and development, compliance, performance management, and organizational culture. In addition, this role will lead high-impact special projects that support organizational growth, operational excellence, and long-term strategic goals. This position requires a forward-thinking leader who thrives in a collaborative environment, excels at building strong relationships, and is passionate about creating meaningful workplace experiences.

Applicants must pass a background investigation, drug test, and possess a valid Texas Driver's License with an acceptable driving record. Must be in good physical condition and physically able to perform job duties.

Preferred: Associate's Degree in Human Resources, Business, Management, or related field. Bachelor's Degree preferred. Combination of education/work experience will be considered. The salary will depend on experience and qualifications.

Send resumes to: City of Pinehurst, Attn. City Secretary, 2497 Martin Luther King Jr. Dr., Orange, TX 77630, or [mandreu@cityofpinehursttx.gov](mailto:mandreu@cityofpinehursttx.gov). Open until filled.